



Software Purchase Instructions

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More information: www.lorenz.cc/docuBridge-ONE | **Web contact:** www.lorenz.cc/email

**Please note:**

In order to purchase LORENZ docuBridge ONE you need to have a LORENZ ID. If you don't have one, please register for your LORENZ ID at <https://www.lorenz.cc/LORENZ-ID/apply.cfm>

After you've purchased docuBridge ONE, you can use your LORENZ ID to manage your tokens and live support conversations, access e-learning modules and download the latest version of the software. Your LORENZ ID also gives you access to all of the documents and information that you've received from LORENZ. In addition, you'll receive information on individual product updates and can sign up for and manage your notices from LORENZ.

1

Access the online store

Go to <https://www.lorenz.cc/Solutions/docuBridge-ONE/index.cfm#purchase> and click **'Visit our store'**.

2

Select the product

Click **'Add'**, to place docuBridge ONE in your shopping cart.



3

View and check shopping cart

- A. Switch to the shopping cart view by clicking **,View Cart‘**.



- B. Check that products and quantities are correct. Move on to the secure payment system by clicking on **,Checkout‘**.

| Item | Price | Quantity | Total |
|----------------------------|----------|----------|--------------------------------|
| LORENZ docuBridge ONE/EU | 2,300.00 | 1 | 2,300.00 |
| Total Net (excluding tax): | | | EUR 2,300.00 |
| Clear All | | | Checkout - Proceed to PAYMENTS |

- C. The system adds up your order and calculates the applicable VAT.

Your shopping cart

Currency: Euro

Shopping cart

| | | | |
|--------------------------|-----------|---|-----------|
| LORENZ docuBridge ONE/EU | €2,737.00 | 1 | €2,737.00 |
|--------------------------|-----------|---|-----------|

Delivery: electronic

Total: €2,737.00
Includes €437.00 VAT (19% on €2,300.00)

Continue shopping

**Please note:**

Cleverbridge (<https://grow.cleverbridge.com>) is our online merchant fulfilling all financial transactions.

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Enter your information

Fill out the form that appears below your shopping cart.

Delivery address

Please enter your delivery address information below.
Fields marked with * are required.

Company: IncredPill

*First name: John

*Last name: Smith

*Street address: Sunshine Avenue 7

Additional address information:

*City: Philadelphia

*State/Province: Pennsylvania

*Zip/Postal code: 12345

*Country: United States

The email address entered below will receive important order-related information, so please enter it carefully. To ensure accuracy, we ask that you enter this email address twice.

*Email: jsmith@lorenz.cc

*Confirm email: jsmith@lorenz.cc



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Select your payment method

Under **Payment options**, select your preferred method of payment.

Payment options
Please choose your payment option here.
*Payment option: Please choose ...
Please choose ...
Visa
MasterCard
American Express
JCB
PayPal
PayNearMe
Wire transfer
Check/Money order
Next

Please note that credit cards and PayPal payments are online transactions which are generally processed immediately, while a standard bank transfer may require up to several days, depending on your own bank service agreement. If you select the standard bank transfer option, you'll receive all the information necessary to make the transfer.

A. Credit card (Visa, Master Card, American Express, JCB)

Payment options
Please choose your payment option here.
*Payment option: Visa
Payment by credit card
Please enter your credit card details below.
*Card number:
*Expiration date: Month Year
*Security code:
Next

B. PayPal

Payment options
Please choose your payment option here.
*Payment option: PayPal
Payment by PayPal
After submitting your order, you will be redirected to the PayPal website where you can make your payment. Once your payment has been successfully completed and confirmed by PayPal, delivery of the ordered products will be initiated.
Alternatively, you may pay directly by credit card. Your credit card data will be transferred securely with TLS encryption.
Next

C. Standard bank transfer

Payment options
Please choose your payment option here.
*Payment option: Wire transfer
Payment by wire transfer
Please note that when paying by wire transfer, your product cannot be delivered until payment is received in full. Payment by credit card generally allows for direct product delivery.
You will receive our bank account details in a later step.
Next



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Verify your order info and complete purchase

Click on **Next**.

You'll come to the page where you can once again verify all of the information you've entered before completing your purchase.

Click **Buy now** to complete your purchase.

Review your data

Please review your data and submit your order by clicking the button at the bottom of this page.

Delivery address

Please review your delivery address:

IncredPill
John Smith
Sunshine Avenue 7
Philadelphia, Pennsylvania 12345
United States
jsmith@lorenz.cc

Edit

Billing address

You can specify a different billing address if required.

Edit

Payment details

Please review your payment details:

Payment option: **PayPal**

After submitting your order, you will be redirected to the PayPal website where you can make your payment. Once your payment has been successfully completed and confirmed by PayPal, delivery of the ordered products will be initiated.

Edit

Your shopping cart

| Product name | Delivery | Unit price | Qty. | Price |
|---|------------|------------|------|------------------|
| LORENZ docuBridge ONEEU | electronic | €2,737.00 | 1 | €2,737.00 |
| Total: | | | | €2,737.00 |
| Includes €437.00 VAT (19% on €2,300.00) | | | | |

Edit

By submitting this order you agree to the [Terms & Conditions](#) of cleverbridge and confirm that you have read and understood the [Privacy Policy](#) of cleverbridge and your [Right of Revocation](#) as a consumer.

Your order will only be saved and processed after clicking the button below.

Buy now

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Confirmation of purchase

- After payment has been received, you'll receive an e-mail with confirmation of your purchase as well as a second e-mail with the invoice in pdf format.
- As soon as the payment has been confirmed, the category 'ONE' will appear in your LORENZ ID account. This is where you'll find the products purchased. You can begin using them immediately.

LORENZ Home > LORENZ ID > Your LORENZ ID - ONE

LORENZ ID

Home Documents Streams ONE My Account

docuBridge ONE

Software

Training

Support